



APPLICATION OF EMPLOYMENT

DATE:

NAME	
ADDRESS	
PHONE #	
EMAIL	

PLEASE CIRCLE THE POSITION(S) YOU ARE APPLYING FOR:

FRONT DESK BABYSITTER CLEANER

Are you currently employed? YES NO

Ever applied to this company before? YES NO

If you are a minor, can you prove the work certificate necessary to obtain employment? YES NO

EDUCATIONAL BACKGROUND	NAME OF SCHOOL	HIGHEST GRADE COMPLETED	MAJOR AREA OF STUDY
HIGH SCHOOL FROM: TO:		9 10 11 12 / GED	
COLLEGE FROM: TO:		1 2 3 4	
TRADE/GRAD SCHOOL FROM: TO:			

Specialized technical skills: (computer skills, telephone etiquette, customer service experience, use of certain tools or equipment that may help you in the job wanted, etc.)

WORK EXPERIENCE:

(Please list last three places of employment starting with the most recent first)

DATE (Mo/Yr)	NAME AND PHONE # OF EMPLOYER	POSITION	SUPERVISOR'S NAME	REASON FOR LEAVING
FROM: TO:	#:			
FROM: TO:	#:			
FROM: TO:	#:			

REFERENCES:

(Please give the names of three additional work-related references that we may call. Please do not list relatives. Individuals with no work experience may list school / volunteer related references.)

NAME	POSITION/COMPANY	PHONE NUMBER

Applicants Statement:

By signing this application, I understand that if I am hired by the company, I will be an employee at will. This means my employment with the company can be terminated at any time at the option of the company. I also understand that this application or any other communication by management is intended to create or does in fact create a contract of employment.

I agree to conform to the rules and regulations of the company. I understand that the company has complete discretion to modify such rules and regulations at any time, except that it will not modify its policy of employment at will.

The above information is complete and true to the best of my knowledge. I understand that any misrepresentation on my part of the facts in this application may result in immediate dismissal.

I hereby authorize you to conduct any investigation necessary concerning any part of my background related to the position I am seeking. I release all parties from any liability in connection with the provision

Applicants Signature: _____ Date: _____